

			C14-L2
<b>Personal Appearance</b>	Core Competency: C14	Level 2, Intermediate	
Demonstrate appropriate appearance			
Time to complete: 180 minutes			
<b>Objectives</b>	Upon completion of this lesson students will be able to: <ol style="list-style-type: none"> <li>1. Understand why appearance is important when looking for and maintaining a job.</li> <li>2. Identify appropriate clothing for different environments.</li> <li>3. Demonstrate an understanding of appropriate personal appearance.</li> </ol>		
<b>Cross Competencies</b>	G49 Provide constructive feedback G51 Demonstrate politeness and civility H63 Demonstrate an attitude that attracts the attention of management H75 Demonstrate familiarity with a variety of technologies. H78 Demonstrate basic computer skills. H81 Demonstrate an ability to search for information on the internet		
<b>Core Standards</b>	Career and Vocational/Technical Education: Content Standard 2 Workplace Competencies: Content Standard 4		
<b>Resources</b>			
<b>Materials in Lesson Plan</b>	<b>Other Supplies Required</b>	<b>Supplemental Resources</b>	
<ul style="list-style-type: none"> <li>• C14L2HO1 Image</li> <li>• C14L2ACT1 Appearance Project</li> <li>• C14L2ACT2 The Button Project</li> <li>• C14L2PP1 Dress for Success Trivia</li> </ul>	<ul style="list-style-type: none"> <li>• Internet access</li> <li>• Video recorders</li> <li>• Video editing software</li> </ul>		

<b>MCA</b>	<b>Portfolio Project</b>	<b>Guest Speakers</b>	<b>Program of Work</b>
		Invite guest speakers to come in and talk about appropriate appearance in the work place	
<b>Civic Engagement</b>	<b>Indian Education for All</b>	<b>Career Pathways</b>	<b>Competitive Events</b>
			Most Professional School

<b>Suggested Instructional Approach</b>		<b>Notes</b>
<b>Introduction</b>	Appropriate appearance is a difficult thing to define. While personal hygiene and cleanliness are important in any occupation, the mode of dress differs from occupation to occupation. When students are preparing for an interview or other special occasion, erring on the side of conservative is a good idea. The best way to understand appropriate dress for a particular job is to observe and/or talk to people who are in that job or a similar job in that company.	
<b>Preparation</b>	<ul style="list-style-type: none"> <li>• Make copies of student handouts.</li> <li>• Obtain cameras</li> <li>• Arrange internet access</li> <li>• Arrange video editing access (if desired)</li> </ul>	
	<ol style="list-style-type: none"> <li>1. Have students cut pictures out of magazine and paste them on large flip chart paper. 1 chart should be labeled Work Appropriate and the other should be labeled No-Go for Work</li> <li>2. Discuss why students placed the photos where they did</li> <li>3. Distribute <a href="#">C14L2HO1 Image</a>. Review information with the students.</li> <li>4. Distribute <a href="#">C14L2ACT1 Appearance Project</a>. Review information and expectations with students. Establish time lines. The project directions request specialists initials after some phases to better track student progress.</li> <li>5. Show student projects and discuss student responses.</li> <li>6. Review activity, play <a href="#">C14L2PP1 Dress for Success Trivia</a>. Directions are on second slide on PowerPoint.</li> <li>7. Have students complete <a href="#">C14L2ACT2 The Button Project</a>.</li> </ol>	
<b>Assessment</b>	Students completed projects will be the assessment	
<b>Supplemental Activities</b>	<ul style="list-style-type: none"> <li>• Students plan and conduct a fashion show exhibiting appropriate fashions for young workers</li> <li>• Invite guest speakers to come in and talk about appropriate appearance in the work place</li> </ul>	