

E28-L2

<b>Group Presentation</b>		<b>Core Competency:E28</b>	<b>Level 2, Intermediate</b>
Deliver Presentation to a Group			
Time to complete: 240 minutes			
<b>Objectives</b>	Upon completion of this lesson students will be able to: <ol style="list-style-type: none"> <li>1. Understand the mechanics of delivering presentations to a group.</li> <li>2. Prepare and deliver a one-three minute extemporaneous speech to fellow classmates.</li> <li>3. Create a PowerPoint effectively.</li> <li>4. Prepare for MCA Electronic Presentation .</li> </ol>		
<b>Cross Competencies</b>	C18 Follow directions G41 Apply critical thinking skills G47 Demonstrate techniques for building commitment by others		
<b>Core Standards</b>	Career and Vocational/Technical Education: Content Standards 1 and 5 Workplace Competencies: Content Standards 2 and 4		

<b>Materials in Lesson Plan</b>	<b>Other Supplies Required</b>	<b>Supplemental Resources</b>
<ul style="list-style-type: none"> <li>• E28L2ACT1 Extemporaneous Speech Checklist</li> <li>• E28L2PPT1 Basic Powerpoint Guidelines</li> </ul>	<ul style="list-style-type: none"> <li>• Public Speaking Event – Competitive Events Manual</li> <li>• Electronic Presentation – Competitive Events Manual</li> </ul>	<ul style="list-style-type: none"> <li>• YouTube video: Bad Speech vs. Good Speech (focus on Body Language)</li> <li>• National Forensics League <a href="http://www.nflonline.org/">www.nflonline.org/</a></li> </ul>

<b>MCA</b>	<b>Portfolio Project</b>	<b>Guest Speakers</b>	<b>Program of Work</b>
		Ask Speech/Debate teacher to discuss techniques for speaking	
<b>Civic Engagement</b>	<b>Indian Education for All</b>	<b>Career Pathways</b>	<b>Competitive Events</b>
Campaign for Kindness			Public Speaking Electronic Presentations

<b>Suggested Instructional Approach</b>		<b>Notes</b>
<b>Introduction</b>	<p>Speaking to a large audience remains the number one fear of many people. There are basically two types of public speaking, prepared and extemporaneous.</p> <p>A prepared speech is just what it says--you have time to research, write your speech or notes, practice the presentation, prepare handouts or visuals, etc. Extemporaneous speaking is speaking "off the cuff" or without time to do any research, write notes, or practice.</p> <p>Virtually all employees in the future will need to have both skills. At times you may need to make a presentation to sell an idea or a practice to co-workers or clients with time to prepare your thoughts and presentation. Generally, your extemporaneous speaking duties will involve areas of familiarity, i.e., a system or procedure with which you are familiar.</p> <p>You can improve your speaking skills through practice. Whenever the opportunity is provided, make a presentation to a group--large or small. Overcome the fear of public speaking and you'll be among a small percentage of the population that feels confident in delivering a public presentation.</p>	
<b>Preparation</b>	<ul style="list-style-type: none"> <li>• Make copies of student handouts.</li> <li>• If you will be doing supplemental activities, make copies or arrange for the resource as needed.</li> </ul>	

<ol style="list-style-type: none"> <li>1. Extemporaneous public speaking exercise: prepare a list of quotes or topics from which students can select or pass out Chinese fortune cookies and have students prepare a talk from the “fortune.” Allow the students 10-15 minutes to prepare their speech; you may allow them to use index note cards. They will then give a two minute talk on what the selected quote or topic means to them. The checklist provided in this unit can be used to critique the talks.</li> <li>2. Hand out <u>E28L2ACT1 Extemporaneous Speech Checklist</u> to all students so that they may participate in peer evaluation all the speeches.</li> <li>3. Hold group discussions after each exercise. Monitor progress of the students to ensure that the competency has been achieved. Additional assistance may be necessary for students who are having problems speaking to a small group.</li> <li>4. Present <u>E28L2PPT1 PowerPoint Tips</u>. Upon completion discuss with class the CDC Event Electronic Presentations and have all the students work on the class entry.</li> <li>5. Encourage students to compete in the Electronic Presentation Event at CDC.</li> </ol>	<p><b><u>Notes</u></b></p>
---	----------------------------

<b>Assessment</b>	Completion of Electronic Presentation and determination of who will compete in Electronic Presentation Event at MCA.	
<b>Supplemental Activities</b>	<ul style="list-style-type: none"> <li>• Set up a Public Service Announcement (PSA) with the local radio or television station and have the students prepare an announcement about the JMG program.</li> <li>• Have students each work on an electronic presentation. They can present a career they are interested in, a community service opportunity, or another topic of your choice.</li> </ul>	<p><b><u>Notes</u></b></p>