

IGNITE LESSON PLAN EXAMPLE (based on 2016 calendar)

JANUARY 2016						
SUN	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SAT
					1 Happy New Year!	2
3	4 Welcome Back from Break Introduce IGNITE Purpose & "Why" <ul style="list-style-type: none"> Competitive Events Volunteering Discuss how preparation of IGNITE can be reflected in Program of Work 	5 Dress for Success Activity Develop IGNITE plan <ul style="list-style-type: none"> Competitive Events Budget/ Finance Work on Program of Work to reflect IGNITE planning 	6 Perception Activity Journal De-Brief Students reflect on Competitive Events and begin choosing what they want to work on	7 Assign Competitive Event Teams according to IGNITE plan Begin working on Competitive Events	8 Finalize Pre-Registration Students hand in finalized IGNITE plan <ul style="list-style-type: none"> Competitive Events Budget/ Finance Final Program of Work Enter Model Services	9
10	11 Group into Competitive Event Teams according to IGNITE Plan Begin Rough Drafts for events	12 Group into Competitive Event Teams according to IGNITE Plan Work on Rough Drafts for events	13 Decision Making Activity De-brief on value systems and how they affect lifestyle choices Dress for Success Activity Identify clothing needs De-brief on self-esteem reflected by what we wear	14 Peer Review/Judge Lesson Perception Activity Establish plan for managing perception *Note if students do not have proper attire for IGNITE Journal de-brief	15 Group into Competitive Event Teams according to IGNITE Plan Work on Rough Drafts for events – Check in on status Enter Model Services	16
17	18 Peer Review/Judge Lesson Group into Competitive Event Teams according to IGNITE Plan Work on Rough Drafts for events	19 Group into Competitive Event Teams according to IGNITE Plan Work on Rough Drafts for events Check-In with Program of Work status & IGNITE prep	20 Group into Competitive Event Teams according to IGNITE Plan Work on Rough Drafts for events	21 Group into Competitive Event Teams according to IGNITE Plan Peer review of Rough Drafts for events	22 Group into Competitive Event Teams according to IGNITE Plan Continue peer review of Rough Drafts for events Enter Model Services	23
24/ 31	25 Schedule Round 1 in-class competitions for IGNITE competitive event selections <ul style="list-style-type: none"> Competitions for first week of February Continue peer review of Rough Drafts for events	26 Peer Review De-Brief Activity Group into Competitive Event Teams according to IGNITE Plan Work on updating Rough Drafts for events Prepare for Round 1 Competitions	27 Cont. Peer Review De-Brief Group into Competitive Event Teams according to IGNITE Plan Work on updating Rough Drafts for events Prepare for Round 1 Competitions	28 Group into Competitive Event Teams according to IGNITE Plan Work on updating Rough Drafts for events - Check in on status Journal on progress/status	29 Group into Competitive Event Teams according to IGNITE Plan Work on updating Rough Drafts for events Prepare for Round 1 Competitions Enter Model Services	30

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FEBRUARY 2016						
SUN	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SAT
	<p>1</p> <p>Complete Round 1 in-class competitions for IGNITE competitive event selections</p> <ul style="list-style-type: none"> Life Math & Words Electronic Presentation <p>Peer Judges & Evaluation</p>	<p>2</p> <p>Complete Round 1 in-class competitions for IGNITE competitive event selections</p> <ul style="list-style-type: none"> Telephone Techniques Decision Making Chapter Web Page <p>Peer Judges & Evaluation</p>	<p>3</p> <p>Complete Round 1 in-class competitions for IGNITE competitive event selections</p> <ul style="list-style-type: none"> Chapter Manual Chapter Talent Public Speaking <p>Peer Judges & Evaluation</p>	<p>4</p> <p>Complete Round 1 in-class competitions for IGNITE competitive event selections</p> <ul style="list-style-type: none"> Public Speaking Employment Prep Phase 1 <p>Peer Judges & Evaluation</p>	<p>5</p> <p>Complete Round 1 in-class competitions for IGNITE competitive event selections</p> <ul style="list-style-type: none"> Public Speaking Critical Thinking <p>Peer Judges & Evaluation</p> <p>Enter Model Services</p>	6
7	<p>8</p> <p>Tabulate scores for Round 1</p> <p>Group into Competitive Event Teams according to IGNITE Plan</p> <p>Work on second drafts for events</p>	<p>9</p> <p>Networking Activity</p> <p>De-Brief importance of setting a quality first impression</p> <p>Check-In with Program of Work status & IGNITE prep</p>	<p>10</p> <p>Group into Competitive Event Teams according to IGNITE Plan</p> <p>Work on updating second drafts for events</p>	<p>11</p> <p>Group into Competitive Event Teams according to IGNITE Plan</p> <p>Work on updating second drafts for events</p> <p>Journal on progress/status</p>	<p>12</p> <p>Check in with Competitive Event Teams according to IGNITE Plan</p> <p>Work on updating second drafts for events</p>	13
14	<p>15</p> <p>Group into Competitive Event Teams according to IGNITE Plan</p> <p>Work on updating second drafts for events</p>	<p>16</p> <p>Group into Competitive Event Teams according to IGNITE Plan</p> <p>Work on updating second drafts for events</p>	<p>17</p> <p>Networking Activity</p> <p>De-Brief why we make connections</p> <p>Review Perception Plan</p> <p>Journal on fears/goals</p>	<p>18</p> <p>Group into Competitive Event Teams according to IGNITE Plan</p> <p>Work on updating second drafts for events</p>	<p>19</p> <p>Check in with Competitive Event Teams according to IGNITE Plan</p> <p>Work on updating second drafts for events</p>	20
21	<p>22</p> <p>Review IGNITE plan</p> <ul style="list-style-type: none"> Competitive Events Budget/ Finance Review and update Program of Work 	<p>23</p> <p>Schedule Round 2 in-class competitions for IGNITE competitive event selections</p> <ul style="list-style-type: none"> Competitions for first week of March <p>Peer review of second drafts for events</p>	<p>24</p> <p>Group into Competitive Event Teams according to IGNITE Plan</p> <p>Work on second drafts for events</p> <p>Check-In with Program of Work status & IGNITE prep</p>	<p>25</p> <p>Group into Competitive Event Teams according to IGNITE Plan</p> <p>Work on second drafts for events</p>	<p>26</p> <p>Check in with Competitive Event Teams according to IGNITE Plan</p> <p>Work on updating second drafts for events</p>	27
28	<p>29</p> <p>Complete Round 2 in-class competitions for IGNITE competitive event selections</p> <ul style="list-style-type: none"> Math & Words Electronic Presentation <p>Peer Judges & Evaluation</p>					

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MARCH 2016						
SUN	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SAT
		<p>1 Complete Round 2 in-class competitions for IGNITE competitive event selections</p> <ul style="list-style-type: none"> • Telephone Techniques • Public Speaking <p>Peer Judges & Evaluation</p>	<p>2 Complete Round 2 in-class competitions for IGNITE competitive event selections</p> <ul style="list-style-type: none"> • Critical Thinking • Chapter Talent <p>Peer Judges & Evaluation</p>	<p>3 Complete Round 2 in-class competitions for IGNITE competitive event selections</p> <p>Peer Judges & Evaluation</p>	<p>4 Complete Round 2 in-class competitions for IGNITE competitive event selections</p> <p>Peer Judges & Evaluation</p> <p>Enter Model Services</p>	5
6	<p>7 Tabulate scores for Round 2</p> <p>Group into Competitive Event Teams according to IGNITE Plan</p> <p>Work on Final Drafts for events</p>	<p>8 Group into Competitive Event Teams according to IGNITE Plan</p> <p>Work on Final Drafts for events</p>	<p>9 Group into Competitive Event Teams according to IGNITE Plan</p> <p>Work on Final Drafts for events</p>	<p>10 Group into Competitive Event Teams according to IGNITE Plan</p> <p>Work on Final Drafts for events</p>	<p>11 Check in with Competitive Event Teams according to IGNITE Plan</p> <p>Work on updating Final Drafts for events</p>	12
13	<p>14 Distribute permission slips to students – due 3/22</p> <p>Group into Competitive Event Teams according to IGNITE Plan</p> <p>Work on Final Drafts for events</p>	<p>15 Group into Competitive Event Teams according to IGNITE Plan</p> <p>Work on Final Drafts for events</p>	<p>16 Group into Competitive Event Teams according to IGNITE Plan</p> <p>Work on Final Drafts for events</p>	<p>17 Group into Competitive Event Teams according to IGNITE Plan</p> <p>Work on Final Drafts for events</p>	<p>18 Leadership Activity</p> <p>De-brief on important qualities that define a leader</p>	19
20	<p>21 Group into Competitive Event Teams according to IGNITE Plan</p> <p>Work on Final Drafts for events</p>	<p>22 Group into Competitive Event Teams according to IGNITE Plan</p> <p>Work on Final Drafts for events</p>	<p>23 Group into Competitive Event Teams according to IGNITE Plan</p> <p>Work on Final Drafts for events</p>	<p>24 Make hotel reservations</p> <p>Group into Competitive Event Teams according to IGNITE Plan</p> <p>Work on Final Drafts for events</p>	<p>25 Submit IGNITE registration and Pre-Conference materials to JMG state office</p> <p>Enter Model Services</p> <p>Group into Competitive Event Teams according to IGNITE Plan and work on on-site events</p> <p>Enter Model Services</p>	26
27	<p>28 Group into Competitive Event Teams according to IGNITE Plan</p> <p>Work on Final Drafts for on-site events</p>	<p>29 Group into Competitive Event Teams according to IGNITE Plan</p> <p>Work on Final Drafts for on-site events</p>	<p>30 Review IGNITE plan</p> <ul style="list-style-type: none"> • Competitive Events • Budget/ Finance • Review and update Program of Work <p>Discuss resource/clothing needs with Program Manager</p>	<p>31 Etiquette Activity</p> <p>De-brief on manners, courtesy, being polite</p>		

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APRIL 2016						
SUN	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SAT
					1 Check in with Competitive Event Teams according to IGNITE Plan Work on updating Final Drafts for events Enter Model Services	2
3	4 Time Management Activity De-brief on importance of being on time	5 Most Professional School Discussion/ Activity De-Brief on Perception	6 Check-In with Program of Work status & IGNITE prep Discuss Dress Code for Conference and prep for students to come to class in business attire for peer rev.	7 "Dress for Success" Prep Review Expectations Review Professional Conduct & Dress Code	8 "Dress for Success" Prep Enter Model Services	9
10	11 Review IGNITE registration and update as needed Group into Competitive Event Teams according to IGNITE Plan and work on on-site events	12 Dress for Success Fashion Show - have students showcase their "professional attire" and do peer review	13 De-Brief on Dress for Success; continue peer review discussion	14 Event Teams according to IGNITE Plan Work on updating Final Drafts for events Make any last minute revisions	15 Last day to make any changes to IGNITE registration Enter Model Services	16
17	18 Develop and discuss itinerary for travel next week Discuss lodging, meal and behavior expectations	19 Group into Competitive Event Teams according to IGNITE Plan Work on Final Drafts for on-site events	20 Choose places to see, things to do during free time De-Brief with students on expectations, desired outcomes, and what they hope to gain	21 Most Professional School Discussion/ Activity Final Dress for Success plans - address any needs Journal on how they expect next week to go	22 Final Dress for Success plans - address any needs Enter Model Services	23
24	25 Review itinerary for travel and answer any last minute questions Review lodging, meal and behavior expectations	26 Travel to Billings	27 IGNITE Day 1	28 IGNITE Day 2	29	30