

DESCRIPTION

Individual Jobs for Montana's Graduates (JMG) Students will demonstrate commitment to the JMG Program and his or her Montana Career Association (MCA) by demonstrating their comprehension of career preparation, job attainment, and healthy lifestyle choices through a mock employment interview.

PURPOSE

Provide JMG students an opportunity to showcase their skills and understanding of the career preparation, job attainment and healthy lifestyle choices through a professional interview by competing in Phase 2.

KEY LEARNING OBJECTIVES

The key learning objectives for students participating in this event are:

- Understand the purpose of interviews
- Know how to prepare for an interview
- Clearly demonstrates awareness of the importance of self-presentation
- Successfully practice verbal communication in a high-stress situation

ELIGIBILITY

JMG students currently enrolled in the MCA, with up-to-date Jobs for America's Graduates eNDMS roster as verified by JMG state staff.

ENTRIES

12th grade JMG students, selected for an interview after Phase 1.

OBSERVERS

Observers are not allowed for this competitive event

COMPETITIVE EVENT TIMELINE

- The Employment Preparation, Phase 2 event begins promptly at 10:00 AM on Day 1 of IGNITE.
- The Employment Preparation, Phase 2 event is predicted to end at approximately 4:30 PM on Day 1 of IGNITE.
- Overall judging time could vary depending on the number of entries.

COMPETITIVE EVENT GUIDELINES

for EMPLOYMENT PREPARATION, PHASE 2

Each competitor will follow the time segments below:

JUDGE PREPARATION	10 MINUTES
INTERVIEW	15 MINUTES
JUDGING/FEEDBACK	10 MINUTES

EVENT RULES

1. Student competitors selected to compete in Phase 2 will be notified by JMG state staff. Career Specialists will also be notified. Students who are not selected will be notified as well.
2. Competitors will report directly to the Employment Preparation, Phase II competition room at the designated interview time. **Failure to report on time will result in disqualification.**
3. Competitors will be judged based on the criteria in the Scoring Sheet.
4. The “Points Possible” column on the score sheet indicates the maximum number of points available for each section. It is appropriate to record “Points Achieved” in a range from 0 to the maximum number.
5. Judges' decisions are final.

INTERVIEW QUESTIONS

- 1) Can you tell me a little about yourself?
- 2) Why do you want this job and why should we hire you?
- 3) What do you consider to be your strengths?
- 4) What do you consider to be your weaknesses?
- 5) What is your greatest achievement?
- 6) Where do you see yourself in five years?

Judge # _____

HIGH SCHOOL NAME	
STUDENT NAME	

“POINTS ACHIEVED” CAN BE AWARDED IN A RANGE FROM 0 TO MAXIMUM “POINTS POSSIBLE”	POINTS POSSIBLE	POINTS ACHIEVED	COMMENTS (Comments are very helpful for students’ learning and are highly encouraged)
PERSONAL PRESENTATION			
• Competitor dressed in appropriate attire according to the level of job applying for	5		
• Competitor professionally greeted Selection Committee members	5		
• Competitor shook hands with Selection Committee member	5		
RESPONSE CONTENT			
• Questions were answered appropriately and consistently with application materials	10		
• Knowledge of job description was demonstrated through responses	10		
• Appreciation for and understanding of the company they were applying with	10		
• Competitor’s responses were engaging and provided necessary, relevant insight	10		
LISTENING ABILITY			
• Competitor repeated instructions back, as needed to confirm clarity	5		
• Clarifying questions were asked respectfully and professionally	5		
• Competitor did not interrupt interviewers	5		
CLEAR COMMUNICATION			
• Competitor used industry standard language in his or her response	5		
• Competitor used proper grammar, diction, tone, and avoided slang	5		
• Competitor answered questions succinctly and stayed on point	5		
BEHAVIOR			
• Competitor maintained respectful eye-contact	5		
• Competitor treated Selection Committee member with courtesy	5		
• Competitor demonstrated confidence in posture and speech	5		
To provide additional comments, please use the back of this page.			