



MONTANA CAREER ASSOCIATION PROFESSIONAL CODE OF CONDUCT

A good reputation enables you to take pride in your organization. Members of the Montana Career Association (MCA) have an opportunity at this conference to create an excellent reputation among community leaders as well as high standards of conduct for future members to uphold. Your conduct at any MCA function should be polite and professional at all times, to enhance the reputation of the association.

1. Your behavior at all times should be such that it reflects well on you, your school, the Montana Career Association, and Jobs for Montana's Graduates.
2. Member conduct is the responsibility of the members and the local chapter advisor. Students shall keep their advisors informed of their activities and whereabouts at all times.
3. You are expected to attend all general sessions, workshops, and other scheduled conference activities.
4. Members are to report any accidents, injuries, or illnesses to their chapter advisor immediately.
5. Members may not leave the conference facility unless the chapter advisor or the conference director gives written permission.
6. If a student is responsible for stealing or vandalism, the student and his/her guardians will be expected to pay the damages.
7. Students may not purchase, consume or be under the influence of alcohol or drugs while representing the Montana Career Association at the IGNITE Montana Conference or any other JMG/MCA sponsored activity.
8. Students should dress in a business casual or business professional manner (no jeans or hats without written approval ahead of time).
9. Smoking is not allowed.
10. Students who disregard the rules will be subject to disciplinary action and may be sent home at their own expense.
11. Students violating or ignoring any of the conduct rules may subject their entire delegation to being unseated.

Student Signature: _____ **Date:** _____

