eNDMS: Sept. 30th Status

The Sept. 30th Status was one of the data entry items required during the last data collection period and there were a number of questions on this data entry component.
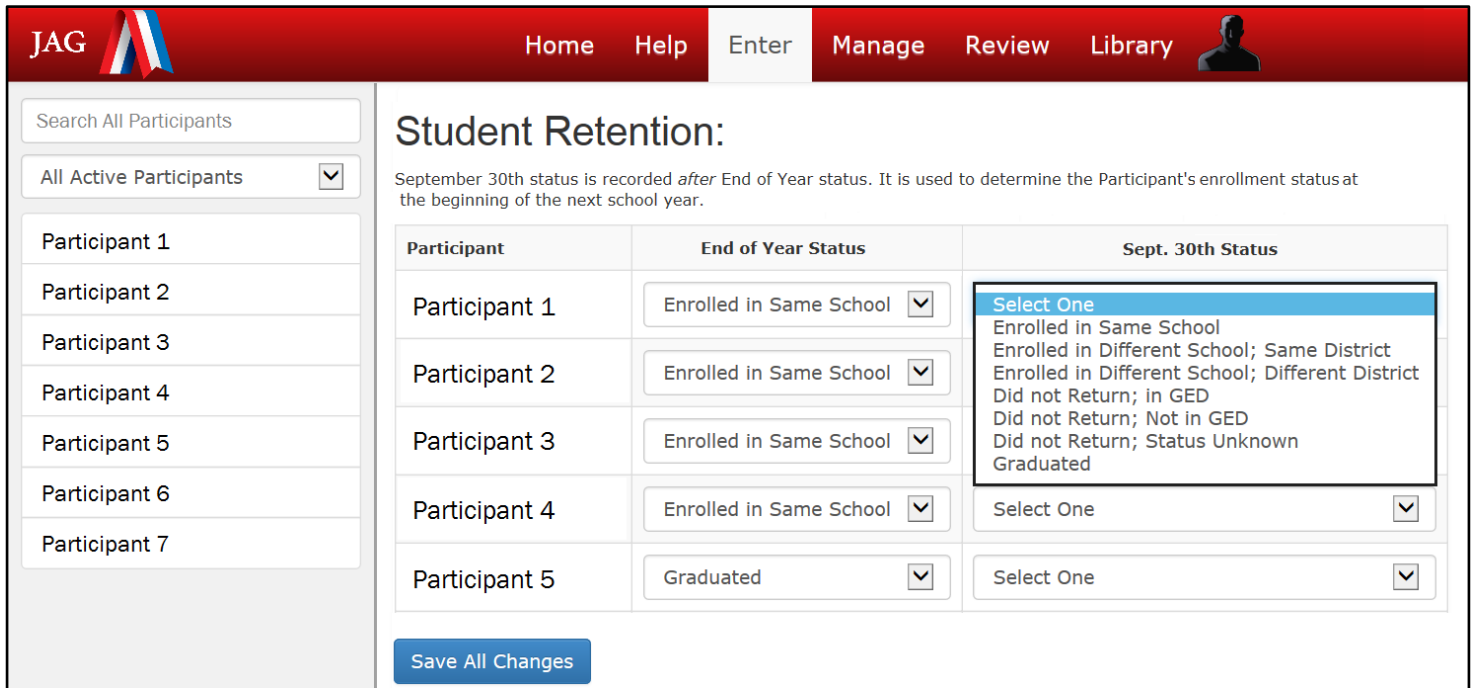
So what the heck is it?

The Sept. 30th Status allows us, and JAG, to collect and verify school retention information for the last year's students. There are two separate Retention Measures we collect: The **"End of Year"** status (collected in May) and the **"Sept. 30th Status"** (collected in September).

Below is a step by step guide to access and enter the **Sept. 30th Status**

Steps to enter Sept. 30th Status:

1) Select your **Roster** from last year from the Navigation Sidebar (left hand side of your screen).

2) Select the **Enter** link in the Navigation Toolbar (red menu top of screen).

3) Select the **Retention** link from the drop down menu.

4) Enter the **Sept. 30th Status** for all students from last year using the appropriate category in the drop down menu (enrolled in same school, enrolled in different school same district, enrolled in different school different district, did not return in GED, did not return not in GED, did not return status unknown, and graduated).

5) Select the **Submit** button at the bottom of the screen in order to save your roster.

Note: The **End of Year Status** information should have been completed at the conclusion of the previous school year. If there is no **End of Year Status** information entered for last year's students, this information will need to be entered as you are entering the **Sept. 30th Status**.